

## **Patient Information**

Thank you for choosing our office. In order to serve you properly, we need the following information. Please print. All information will be confidential in accordance with HIPAA.

Patient Name \_\_\_\_\_ Birth date \_\_\_\_\_ Chart # \_\_\_\_\_  
                                First                                MI                                Last

SSN \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address: \_\_\_\_\_

Circle appropriate status:   Minor       Single       Married       Separated       Divorced       Widowed

Patient's or Parent's Employer \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext: \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Spouse's SSN \_\_\_\_\_ Spouse's Date of Birth \_\_\_\_\_

If patient is a student, name of school/college \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

If not a physician circle how you got our name:   Yellow pages   Internet   Insurance Plan   Friend/Family

Person to contact in case of an emergency \_\_\_\_\_ Phone Number \_\_\_\_\_

## **Responsible Party**

Name of person responsible for this account \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Address if different from above \_\_\_\_\_ Home Phone \_\_\_\_\_

Driver's License# \_\_\_\_\_ Birth date \_\_\_\_\_ Social Security # \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext \_\_\_\_\_

## **Primary Insurance Information-Provide copy of current card**

Name of Insured \_\_\_\_\_ Relationship to Patient: Self   Spouse   Parent   Other

Birth date \_\_\_\_\_ Social Security # \_\_\_\_\_ Effective date of Insurance \_\_\_\_\_

Name of Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Address of Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Company \_\_\_\_\_ Subscriber # \_\_\_\_\_ Group# \_\_\_\_\_

Insurance Co. Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Phone# \_\_\_\_\_ Deductible \_\_\_\_\_ Co-pay \_\_\_\_\_

Please complete the other side of this form

**Secondary Insurance Information-Provide copy of current card**

Name of Insured \_\_\_\_\_ Relationship to Patient: Self Spouse Parent Other  
Birth Date \_\_\_\_\_ Social Security # \_\_\_\_\_ Effective date of Insurance \_\_\_\_\_  
Name of Employer \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address of Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Insurance Company \_\_\_\_\_ Subscriber # \_\_\_\_\_ Group# \_\_\_\_\_  
Insurance Co. Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Insurance Phone # \_\_\_\_\_ Deductible \_\_\_\_\_ Co-pay \_\_\_\_\_

If you have any other coverage please advise the front desk.

**Authorization and Release**

I authorize the release of any information concerning my (or my child's) health care, advice and treatment provided for the purpose of evaluation and administering claims for insurance benefits. I also hereby authorize payment of insurance benefits otherwise payable to me directly to the doctor.

\_\_\_\_\_  
Signature of Patient (or parent if minor)

\_\_\_\_\_  
Date

**Authorization of Treatment**

I hereby authorize that \_\_\_\_\_ has/have my permission to give authorization of treatment for the above named patient. The relationship(s) of this/these person(s) to the patient is \_\_\_\_\_.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date

**Agreement to Pay for Non-Covered Services**

I understand and agree that if my insurance is not in effect on the date of services rendered or if the insurance company determines that I am responsible for charges for which I have not previously rendered payment that I will pay in full for these services within 30 days of receiving a bill from James B. Maddox, M.D., P.A.

\_\_\_\_\_  
Signature of Patient or Responsible Party

\_\_\_\_\_  
Date